

GENERAL CASHIER FULL-TIME

Corinthia St. George's Bay is seeking to recruit an ambitious, determined, and highly motivated individual who is willing to embark on a career in hospitality. Reporting directly to the Financial Controller, this position requires a motivated individual to assist the finance team in order to reach the company's goals.

The candidate will be responsible for:

- Collecting and counting the contents of all cashiers' envelopes daily
- Preparing bank deposits for the daily takings, both for Front Desk and Outlets
- Compiling and postings of journals for daily takings, credit cards and other related entries
- Reimbursing cashiers for due backs
- Providing all cashiers with the adequate change
- Looking into any discrepancies and following up on these accordingly
- Performing monthly spot check on all floats
- Handling of petty cash payments and cash advances
- Preparing any ad hoc reconciliations and reports when required
- Selling of transport/parking tickets to internal stakeholders

The ideal candidate will:

- Have a minimum of 2 years of experience in Cashiering within a 4-5 star hotel
- Have good command of English language
- Have excellent analytical and problem-solving skills
- Possess strong knowledge and work experience of hotel systems i.e. (Sun, Opera, Micros), Excel, Word etc
- Be accurate and detail oriented
- Be well-groomed and maintain a professional appearance

Candidates are requested to submit their CV by e-mail to the Human Resources Department on:
stjulians.jobs@corinthia.com *by no later than 17th of September 2023.*