

SECURITY/ RECEIVING OFFICER (FULL-TIME)

This stylish luxury hotel, Corinthia Hotel St. George's Bay, is seeking to recruit an ambitious, determined and highly motivated individual who is willing to embark on a career in hospitality.

Reporting directly to the *Security, Health and Safety Manager*, this position requires an individual with previous work experience in ensuring the safety and wellbeing of colleagues, guests and visitors. As a Security / Receiving officer, your attentiveness, efficiency and commitment will ensure the Hotel remains a safe and enjoyable workplace and travel destination.

The candidate will be responsible for:

- Ensuring the overall safety and security of the hotel guests, colleagues and hotel premises
- Consistently offering a professional, friendly and engaging service
- Conducting regular floor patrols
- Following departmental policies, procedures and service standards
- Following all safety policies
- Carrying out staff searches and checks as directed or when situation demands
- Supporting the Hotel's receiving function

The ideal candidate will:

- Have a clean police conduct
- Have practical knowledge of local legislation related to security and health & safety
- Be ready to work a flexible roster
- Be computer literate, ideally with basic Materials Control Stock System
- Have a pleasant personality and smart appearance
- Have strong interpersonal and problem solving abilities
- Be able to focus attention on guest needs, remaining calm and courteous at all times
- Must possess a valid private guard license

We offer:

- Welcoming and fun environment
- Meals on duty
- Health insurance cover
- Interesting career opportunity and professional growth

***Candidates are requested to submit their CV by e-mail to the
Human Resources Department on: vacancies.stgeorges@corinthia.com***