

LEARNING AND DEVELOPMENT MANAGER

We are currently seeking a Learning and Development Manager to join our HR Team of Corinthia Prague Hotel in Czech Republic.

Corinthia Hotel Prague beckons with unrivalled panoramic views of this magical city. Located just minutes from some of the city's main cultural and business highlights, including the Vyšehrad Park, Wenceslas Square and the Pankrac Business District, Corinthia Prague is the ideal destination for business and leisure travelers alike.

Scope and Purpose

This interesting position is offering a great opportunity for a candidate who is able to deliver the results in a training and development programs for our hotel colleagues.

The main goal for this position is to engage with the Corinthia Prague team, focus within the organization and provide comprehensive learning and development to all employees to support the achievement of corporate and individual vision and goals.

Entry Requirements

We are looking for individuals that can operate day to day operating of L&D within the HR department. Our candidate should effectively plan, research, design and deliver new talent initiatives. To assist and work closely with the Human Resources Team to operate an effective and efficient Human Resources Department to ensure innovation and compliance with best practice, Corinthia policies and current legislation.

Other skills that will need to be demonstrated include:

- Hospitality, Travel or Tourism experience desired
- Worked previously in an operational hotel role
- Plans, presents and ensures provision for all annual required Learning & Development activity in line with business needs and projections within our comprehensive annual budget
- Takes responsibility for purchasing all required training materials, resources and providers in line with our company purchase order and invoicing procedures
- Fluent in written & spoken Czech and English
- Communicates openly with the Senior and Head of Department teams where there is cause for concern or where successes are to be celebrated

- Leads and supports the Corinthia team through a path of successive Learning & Development initiatives which drive the Spirit of Corinthia, which embeds our Craftsmanship of Care values, which delivers promises set by the company for personal career development and realization of ambitions for colleagues, and which leads to business success
- Works with the Group Learning & Development Manager for CHI to support the roll out of company-wide talent development initiatives
- Supports the piloting new initiatives at Corinthia as required
- Takes responsibility for ensuring that all statutory training is delivered in an effective and timely manner by external providers or through e-learning as appropriate

Benefits

- 20 paid holidays per annum (plus bank/public holidays), 25 paid holidays per annum after a year with the company.
- Complimentary dry cleaning of business attire/uniform
- Discounted Salon, Spa, Food and Beverage and accommodation rates – in Prague and across the Corinthia Hotel International portfolio
- Meals on duty
- Professional learning and development programs
- Interesting career opportunity and professional growth
- Intra & intercompany transfer opportunities (subject to service & performance)
- Contributory pension scheme provided
- Free access to Top Deck spa in the sister hotel Panorama Prague
- Parking for a special rate

To be considered for the Learning and Development Manager role please click 'apply' to be directed to our website to complete the online questionnaire.