

## System Administrator

Corinthia Hotel Budapest is looking for an ambitious, determined and highly motivated individual who is seeking to embark on a career in hospitality.

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### **Main duties:**

- Ensure the smooth running of all in-house servers, workstations, printers and other technical equipment
- Keep up to date with user administration in all systems
- Keep track of all MIS related problems, ensuring issues are resolved as quickly as possible
- Arrange repairs for defective devices, keep track of serviced items and ensure necessary replacements are completed in a timely manner
- Provide technical support to users and hotel guests following our house rules and guidelines
- Provide first line support for events in case of dedicated leased lines are needed
- Ensure daily backup is being done of all data on servers, secure backup storage's health status
- Ensure the smooth running of the hotel's telephone system and related systems

### **Minimum expectations:**

- IT support experience
- Relevant college qualification or university degree
- Good command of Microsoft Office applications
- Intermediate English language knowledge
- Punctual and reliable
- Windows server support experience is an advantage

### **What we offer:**

- Competitive salary
- Travel benefits for those living within the administrative border of Budapest
- Working schedule: administrative office hours
- 20 paid holiday days proportional to length of service, plus extra days
- Complimentary dry cleaning and financial support for uniform
- Discounted rates in the hotel spa and restaurants
- Complimentary meals on duty in the staff canteen after a probationary period
- Professional learning and development programs
- Many more

Candidates are requested to submit their CV via email on [jobs.budapest@corinthia.com](mailto:jobs.budapest@corinthia.com)

**CORINTHIA HOTEL BUDAPEST, MAGYARORSZÁG**