

## CONCIERGE (FULL-TIME)

This stylish luxury hotel, **Corinthia Hotel St. George's Bay**, is *seeking to recruit an ambitious, determined and highly motivated individual who is willing to embark on a career in hospitality.*

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Reporting directly to the Guest Relations Manager, this position requires an individual with a proven track record in maintaining superior levels of customer service.

### **The candidate will be responsible for:**

- Greeting guests upon arrival using the appropriate greeting
- Escorting guests to their room whilst also providing a room orientation if requested
- Assisting guests with check-in and check-out, carrying their luggage to or from their rooms
- Handling guest queries in a polite and efficient manner
- Taking and delivering messages for guests
- Making travel and restaurant reservations for guests
- Ensuring the lobby area is kept clean and tidy at all times

### **The ideal candidate will:**

- Have at least two years of experience in a similar position
- Have a pleasant personality and professional disposition
- Have exceptional customer care skills
- Be able to work under pressure and multi-tasking
- Be fluent in English and another European Language
- Be able to work in a team
- Have basic computer knowledge

**We offer:**

- Welcoming and fun environment
- Meals on duty
- Health insurance cover
- Interesting career opportunity and professional growth

***Candidates are requested to submit their CV by e-mail to the  
Human Resources Department on: [vacancies.stgeorges@corinthia.com](mailto:vacancies.stgeorges@corinthia.com)***

corinthia.com