

GENERAL CASHIER (FULL-TIME)

This stylish luxury hotel, **Corinthia Hotel St. George's Bay** is seeking to recruit an ambitious, determined and highly motivated individual who is seeking to embark on a career in hospitality.

Reporting directly to the *Director of Finance*, a challenging opportunity has arisen, for those who would like to advance their career within the Finance Department.

The candidate will be responsible for:

- Collecting and counting the contents of all cashiers' envelopes daily
- Preparing bank deposits for the daily takings, both for Front Desk and Outlets
- Compiling and postings of journals for daily takings, credit cards and other related entries
- Reimbursing cashiers for due backs
- Providing all cashiers with the adequate change
- Performing monthly spot check on all floats
- Handling of petty cash payments and cash advances
- Preparing any ad hoc reconciliations and reports when required

The ideal candidate will:

- Have a minimum of 2 years' experience in Cashiering within a 4-5 star hotel
- Have good command of English language
- Have excellent analytical and problem solving skills
- Possess strong knowledge and work experience of hotel systems i.e. (Sun, Opera, Micros), Excel, Word etc
- Be accurate and detail oriented
- Be well-groomed and maintain a professional appearance

We offer:

- Welcoming and fun environment
- Meals on duty
- Health insurance cover
- Interesting career opportunity and professional growth



CORINTHIA
HOTEL
ST GEORGE'S BAY, MALTA

***Candidates are requested to submit their CV by e-mail to the
Human Resources Department on: vacancies.stgeorges@corinthia.com***