

## SPA RECEPTIONIST (PART-TIME)

This stylish luxury hotel, Corinthia Hotel St. George's Bay, is seeking to recruit an ambitious, determined and highly motivated individual who is willing to embark on a career in hospitality.

Reporting directly to the Spa Manager, this position requires an individual with a proven track record in Spa Therapy ideally within the hospitality industry.

### **The candidate will be responsible for:**

- Providing a level of service which exceeds guest expectations
- Meeting and greeting customers and providing a positive and friendly service
- Checking- in customers as they arrive for their scheduled appointments & scheduling of new appointments
- Answering the phone in a polite manner and in accordance to company standards
- Ensuring that all administrative duties are completed at the end of each day
- Restocking professional products in designated treatment rooms
- Ensuring that the Spa area is clean and tidy at all times
- Promoting events and promotions to all guests

### **The ideal candidate will:**

- Preferably have some experience in a similar position
- Possess excellent communication skills in English and ideally another European language
- Have exceptional customer care skills
- Be able to work under pressure
- Have an eye for detail
- Be able to work in a team
- Possess good organizational skills
- Have basic computer knowledge

- Be distinctive, professional and have a warm personality
- Be smart in appearance
- Be flexible to work both morning and afternoon shifts including, weekends and public holidays

**We offer:**

- Welcoming and fun environment
- Meals on duty
- Health insurance cover
- Interesting career opportunity and professional growth

***Candidates are requested to submit their CV by e-mail to the Human Resources Department on: [vacancies.stgeorges@corinthia.com](mailto:vacancies.stgeorges@corinthia.com)***