



CORINTHIA

HOTELS

We are a collection of individually designed and distinctive five-star hotels. Each of the luxury hotels and resorts we have created in some of the most intriguing areas of the world is a unique tribute to local architecture and cultural traditions. Each member of our extended family is committed to the values of honest and discreet service - a service best described as 'Craftsmanship of Care.'

Director of Finance

CORINTHIA HOTEL ST PETERSBURG (RUSSIA)

The hotel is seeking to recruit a Director of Finance to be based in St Petersburg, Russia. Reporting to local management and to the Group's CFO based in Malta, the selected candidate will be responsible for planning, directing and controlling the financial affairs of this property, which includes a Hotel and an adjacent Commercial Centre, in line with the Company's policies and procedures and in compliance with local legislation.

The selected candidate will be responsible for:

- Maintaining a system of accounts
- Preparing annual budgets and monthly financial reports and forecasts
- Assisting in strategic financial planning
- Providing and maintaining effective control of the company's assets
- Establishing and maintaining a proper internal control system
- Ensuring compliance with the company's policies and procedures and with local financial and fiscal legislation
- Monitoring departmental spending
- Managing cash flow
- Providing direction to the finance and the administration teams

The selected candidate will ideally possess the following qualifications, experience, skills, and characteristics:

- ACCA, University degree in accountancy, or equivalent
- Minimum of 3 years' experience in a similar capacity, preferably in the hotel sector
- Pro-active and possessing a business-driven approach
- Excellent leadership, decision-making, communication and organisational skills
- Be able to adapt to cultural differences
- Eye for detail and a high level of accuracy
- Sound time management and ability to work under pressure and meet deadlines
- Proficient in Microsoft Office and preferably possessing a good knowledge of computerised accounting systems (Sun), Opera and Fidelio PMS systems

If you have a passion for the hotel business and fit the above requirements, we can offer you an interesting, and stimulating work environment and an opportunity to make a difference.

A competitive remuneration package will be offered to the right candidate. Candidates are requested to send their detailed CV to hr@corinthia.com by not later than 30th June 2016.