

# Receptionist

International luxury hotel with premium services and high-class facilities is looking for an ambitious, determined and highly motivated individual who is seeking to embark on a career in hospitality.

---

## **Main duties:**

- Checking guests in and out according to the hotel policy and procedure;
- Providing a professional service to guests during the shift;
- Having an excellent knowledge of the hotel;
- Presenting the hotel services to guests;
- High-level of cooperation with other departments;
- Covering related administrative tasks.

## **The ideal candidate has:**

- Opera system knowledge;
- High level problem solving and guest service skill.

## **Minimum expectations:**

- Minimum two years' experience within the hotel industry;
- Fluent English, Hungarian and an additional foreign language;
- College or equivalent level of degree.

Candidates are requested to submit their CV via email on [jobs.budapest@corinthia.com](mailto:jobs.budapest@corinthia.com)!

**CORINTHIA HOTEL BUDAPEST, MAGYARORSZÁG**